

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, June 5, 2019 at 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, June 5, 2019 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden, Jeffrey D. Fischer and L. Gordon Van Vechten. Also in attendance Police Chief, Charles M. Lohmann, Village Administrator/Clerk, Margaret O’Keefe and Village Treasurer, Patricia Mulderig. Not in attendance this evening Village Attorney, Anthony B. Tohill; and Building Inspector, Robert O’Shea.

- It was, upon motion by Deputy Mayor White, second Trustee Van Vechten and unanimously adopted:
RESOLUTION #038-19
BE IT RESOLVED, that the Board of Trustees of the Village of Head of the Harbor does hereby accept a grant in the amount of \$11,400.00 from Avalon Park and Preserve,
BE IT FURTHER RESOLVED, that the Board of Trustees of Head of the Harbor appreciates and wishes to thank Katharine Griffiths for this kind and generous grant to offset the costs of 4 LED Radar Signs.

- It was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted:
RESOLUTION #039-19
WHEREAS, the Board of Trustees has identified the need for a part-time, seasonal employee within the highway department,
RESOLVED, to engage the services of a seasonal laborer, a non-exempt, part-time, at will employee not to exceed 16 hours a week for an hourly rate of \$18.00 until September 30, 2019. This resolution is to take effect immediately.

- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #040-19
WHEREAS, the village treasurer is authorized and directed to release payment for a 2019 Chevy model CK36403, VIN# 1GB3KVCY9KF173865 in the amount of \$55,339.52, purchased under Nassau Boces bid contract #16/17-008RX2 from Chevrolet of Smithtown.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #041-19
RESOLVED, to adopt Abstracts #127249 through and including #127253 in the total amount of \$80,109.98 to be paid from the General Fund.
Clerk’s Note: Abstract #127252 was also approved via resolution #040-19.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #042-19
WHEREAS, the village treasurer is authorized and directed to make the budget modifications in the amount of \$71,588.00, for a net of zero, as noted to the 2019/2020 budget.

		BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
		2/28/2019	2/28/2019	2/28/2019
A1520	POLICE GRANTS & FEES	0.00	(11,500.00)	(11,500.00)
A2110	ZONING FEES	(1,200.00)	(1,000.00)	(2,200.00)
A5110.20	STREET MAINTENANCE - VEHICLES	0.00	20,400.00	20,400.00
A5110.21	STREET MAINT - TRUCK REPAIRS	20,000.00	(5,700.00)	14,300.00
A5110.5	STREET MAINTENANCE - EQUIP > \$1,000.00	20,000.00	2,800.00	22,800.00
A1990	CONTINGENCY	32,788.00	(5,000.00)	27,788.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>71,588.00</u>	<u>0.00</u>	<u>71,588.00</u>

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #043-19
WHEREAS, the village clerk polled each member for conflict of interest with Greene County Commercial Bank and by affirmative vote they do hereby attest that as a member of the Board of Trustees of the Inc. Village of Head of the Harbor no conflict of interest, as defined pursuant to Article 18 of the General Municipal Law, exists with respect to the contract of sale of the Bond with Greene County Commercial Bank authorized and directed by said Board.
BE IT RESOLVED, village treasurer is authorized and directed to replace the \$405,000.00 FNBLI BAN for the 2018 Road Program and assume a Bond in the amount of \$360,000.00, with Greene County Commercial Bank, terms below:

Principal Sum:	\$360,000.00
Non-callable Interest Rate:	3.6519% per annum

- Discussion regarding combining the \$52,000.00 BAN and the \$35,000.00 BAN with the same maturity date of August 1, 2020. No action taken.

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #044-19
WHEREAS, the Board of Trustees will be holding Trustees Meeting on July 17, 2019 at 7PM,
BE IT RESOLVED, to direct the village clerk to post and publish said meeting and to be held at Village Hall, 500 North Country Rd., St. James, NY 11780 time then in effect.

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted:
RESOLUTION #045-19
RESOLVED, the Trustees work session of August 7, 2019 at 7PM is hereby cancelled.
 - Review of draft employee manual. No action taken.
 - Review of IT Managed Services. No action taken.
 - Review of draft legislation. No action taken.
 - Review of “Tree” code. No action taken.
 - Chief Lohmann to be named Incident Commander.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Van Vechten, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 9:37 PM.

Respectfully Submitted,

Margaret O’Keefe
 Village Clerk